

INMATE RULES AND REGULATIONS

- 1) LIGHTS AND TELEVISION OFF PROMPTLY AT 11:00 PM EVERY NIGHT.
- 2) YOU ARE RESPONSIBLE FOR KEEPING YOUR CELL AND BUNK CLEAN AT ALL TIMES. YOU WILL BE RESPONSIBLE FOR ANY DAMAGE. BUNKS ARE TO BE MADE UP DAILY.
- 3) UNIFORMS MUST BE WORN AT ALL TIMES WHEN OUT OF THE CELL.
- 4) I.D. BRACELETS MUST BE WORN AT ALL TIMES FOR IDENTIFICATION. FAILURE TO WEAR ISSUED I.D. BRACELETS WILL RESULT IN DENIAL/ LOSS OF PRIVILEGES AND/OR DISCIPLINARY ACTION.
- 5) NOTHING WILL BE WORN ON THE HEAD INCLUDING TOWELS, RAGS, OR ANY TYPE CLOTHING.
- 6) NO PICTURES ARE ALLOWED. NO ITEMS WILL BE POSTED ON THE WALLS.
- 7) NO FOOD OR DRINKS ARE TO BE LEFT IN CELLS FROM MEAL TIMES.
- 8) YOU AND YOUR CELL ARE SUBJECT TO BE SEARCHED AT ANYTIME.
- 9) MAIL IS DELIVERED MONDAY THROUGH FRIDAYS. NO MAIL WILL BE DELIVERED ON WEEKENDS OR HOLIDAYS.
- 10) YOU ARE TO ONLY BE IN THE CELL THAT YOU ARE ASSIGNED TO. NO VISITING IN OTHER CELLS.
- 11) MONEY WILL BE RECEIVED MONDAY THROUGH FRIDAY FROM 9:00 AM UNTIL 4:00 PM. NO MONEY WILL BE RECEIVED ON WEEKENDS OR HOLIDAYS. MONEY WILL BE GIVEN OUT DAILY MONDAY THROUGH FRIDAY. NO CASH MONEY IS TO BE SENT IN THE MAIL. CASHIERS CHECKS AND MONEY ORDERS ONLY. AT THE TIME OF BOOKING, UP TO \$50.00 CAN BE KEPT ON YOUR PERSON.
- 12) YOU MAY HAVE A TOTAL OF THREE WHITE SETS OF UNDERGARMENTS.
- 13) MEALS ARE SERVED AROUND 6:00 AM, 12:00 NOON, AND 6:00 PM.
- 14) ATTORNEYS AND LAW ENFORCEMENT MAY VISIT AS NEEDED EXCEPT DURING MEALTIMES.
- 15) HEAD COUNT IS CONDUCTED AT THE CHANGE OF EACH SHIFT. HEADCOUNT WILL ALSO BE CONDUCTED WHEN DETENTION STAFF DEEMS IT NECESSARY TO DO SO.
- 16) THE AIR VENTS ARE NOT TO BE COVERED AT ANY TIME.
- 17) NO MORE THAN TWO INMATES AT A TIME GO TO THE CANTEEN. INMATES ARE NOT ALLOWED IN THE VISITATION ROOMS DURING CANTEEN. CANTEEN WILL BE DONE AT THE DESCRESSION OF DETENTION STAFF AT LEAST ONCE PER SHIFT.
- 18) WHEN CANTEEN WORKERS ARE WORKING, NO INMATES ARE TO GO TO THE CANTEEN.
- 19) HYGENE ITMES SUCH AS SOAP, ETC. WILL BE ISSUED THREE TIMES A WEEK ON DAY SHIFT.
- 20) TELEPHONES MAY BE USED FROM 6:00 AM TO 10:00 PM.
- 21) INMATES ARE ALLOWED ONE HOUR OR VISITATION EACH WEEK. MONDAY THROUGH THURSDAY, SATURDAY AND SUNDAY. VISITATION TIMES ARE 10:00 AM TO 12:00 NOON AND 1:00 PM TO 5:00 PM. THERE IS NO VISITATION ON FRIDAY.
- 22) ANY VISITOR CAUGHT LEAVING ITEMS THAT ARE DEEMED CONTRABAND WILL BE PROSECUTED.
- 23) ANY CONTRABAND AN INMATE FINDS *WILL IMMEDIATELY* BE BROUGHT TO THE ATTENTION OF DETENTION STAFF. "IT WAS ALREADY IN MY ROOM" OR "THE PERSON BEFORE ME LEFT IT HERE" ARE NOT VALID REASONS FOR POSSESSING CONTRABAND. ANYONE CAUGHT WITH CONTRABAND IN THEIR CELL OR ON THEIR PERSON WILL FACE IN-HOUSE DISCIPLINARY ACTION UP TO CRIMINAL PROSECUTION. THERE IS NO EXCUSE FOR POSSESSING CONTRABAND WHILE INCARCERATED AT THIS FACILITY. WEAPONS, ILLEGAL SUBSTANCES, LEGAL DRUGS (POSSESSED WITHOUT PERMISSION OF MEDICAL/JAIL STAFF), COMMUNICATION DEVICES, OR ANYTHING NOT DISPENSED OR APPROVED BY JAIL STAFF IS CONSIDERED CONTRABAND.
- 24) THERE IS NO SITTING ALLOWED ON THE TOP OF TABLES.
- 25) THERE ARE TO BE NO DRINK BOTTLE CAPS IN THE CELL AT ANY TIME. LEAVE THESE IN THE CANTEEN AREA.
- 26) NO GAMBLING IS ALLOWED. ALL MONEY WILL BE CONFISCATED.
- 29.) YOU ARE TO BE UP AND OUT OF YOUR CELL WITH THE DOOR CLOSED EVERY DAY AT 5:00 AM.

MEDICAL

- 1) MEDICAL CARE BY THE DETENTION FACILITY MEDICAL STAFF WILL BE BY APPOINTMENT ONLY MONDAY THROUGH FRIDAY. THE MEDICAL CLINIC IS STAFFED PART-TIME AND MEDICAL STAFF ARE NOT AVAILABLE ON WEEKENDS OR HOLIDAYS.
- 2) NON PRESCRIPTION DRUGS ARE AVAILABLE IN VENDING MACHINES. MEDICAL AND DETENTION STAFF WILL NOT PROVIDE NON PRESCRIPTION DRUGS AT WILL. VENDING MACHINES AND THEIR SUPPLIES ARE RE-STOCKED THROUGH AN OUTSIDE CONTRACTOR AND NOT THE RESPONSIBILITY OF THE DETENTION FACILITY.
- 3) ALL PRESCRIPTION MEDICATION WILL BE DISPENSED BY MEDICAL OR DETENTION STAFF.

RULES AND REGULATIONS CONTINUED

- 4) THE MEDICAL CLINIC DOES NOT AUTHORIZE ADDITIONAL ITEMS FOR COMFORT, I.E. MATTRESSES, PILLOWS, BLANKETS, LOTIONS, SOAPS, SPECIAL SHAMPOOS OR OTC CREAMS.
- 5) THE MEDICAL CLINIC DOES NOT AUTHORIZE ANY ALTERATION IN FACILITY POLICY RELATED TO MEALS, TELEPHONE CALLS, AND HEATING AND AIR COMFORT.
- 6) THE DETENTION FACILITY AND MEDICAL CLINIC IS NOT RESPONSIBLE FOR PROVIDING MEDICATIONS, BLOOD TESTING OR OTHER SERVICES FOR CONDITIONS THAT WERE IGNORED PRIOR TO INCARCERATION. I.E.: BLOOD PRESSURE MEDICATIONS, DIABETIC MEDICATIONS, MENTAL HEALTH MEDICATIONS AND SEIZURE MEDICATIONS. HEALTH PROBLEMS AND MEDICATIONS IGNORED PRIOR TO COMING HERE ARE NOT OUR RESPONSIBILITY TO CORRECT. MEDICAL CONDITIONS WILL BE VERIFIED THROUGH TELEPHONE OR MEDICAL RECORDS AND EVALUATED ON AN INDIVIDUAL BASIS TO DETERMINE THE NECESSITY OF TREATMENT.
- 7) DENTAL CARE IS NOT THE RESPONSIBILITY OF THE DETENTION FACILITY.
- 8) FAMILY MEMBERS MAY NOT BRING IN AT WILL "OVER THE COUNTER" MEDICATIONS, CREAMS, LOTIONS, SHAMPOOS AND SOAPS FOR INMATE USE.
- 9) THIS HEALTH CLINIC IS NOT A CHRONIC PAIN MEDICATION OR METHADONE CLINIC. WE DO NOT ALLOW NARCOTIC PAIN MEDICATIONS, XANAX, METHADONE OR OTHER CONTROLLED SUBSTANCES.
- 10) MEDICATION DELIVERY TIMES ARE MANDATED BY THE MEDICAL CLINIC STAFF AND ARE NOT TO BE ALTERED FOR ANY REASON. INMATES DO NOT HAVE THE OPTION TO STORE THEIR MEDICATIONS OR TAKE THEM "WHEN THEY SEE FIT". REFUSAL OF MEDICATIONS WILL BE DOCUMENTED. HOARDING OF MEDICATIONS WILL RESULT IN IMMEDIATE REMOVAL OF ALL MEDICATIONS. MEDICATIONS FOUND IN OTHER CELLS WILL RESULT IN IMMEDIATE REMOVAL OF ALL MEDICATIONS.
- 11) THE CITY OF ANDERSON / DETENTION FACILITY IS NOT RESPONSIBLE / NOR REQUIRED TO PAY FOR EMERGENCY ROOM VISITS, TESTS OR PRESCRIPTIONS GIVEN / ORDERED BY THE EMERGENCY ROOM DOCTORS. THE EMERGENCY ROOM IS UTILIZED FOR LIFE THREATENING EMERGENCIES ONLY.
- 12) THE MEDICAL CLINIC DOES NOT HAVE THE FACILITIES TO MANAGE FEMALE GYN PROBLEMS. FEMALE GYN PROBLEMS ARE CARED FOR BY THE COUNTY HEALTH DEPARTMENT BY APPOINTMENT ONLY.

MAILING ADDRESS: INMATE NAME C/O ANDERSON CITY DETENTION
401 S. MAIN STREET
ANDERSON, SC 29624

EFFECTIVE DATE: 06/18/2010

MARTIN BROWN, CHIEF OF POLICE